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Burrillville Sewer Commission  
Regular Meeting of 09/11/2007  
Board Room of the BWWTF

Members Present: Don C. Wolfe, Chairman  
Wallace F. Auclair, Vice Chairman  
Scott P. Rabideau, Secretary

Also Present: Walter J. Kane - Attorney for the Commission  
William Skerpan Jr. – Beta Group, Inc.  
John Martin III – Superintendent  
Richard Bernardo – Burrillville DPW  
Kevin Cleary – Burrillville DPW  
Robert Jensen – Historic Pascoag Grammar  
Jim Kender – GPM Equipment  
Giuseppe Calapai – Bella Restaurant  
Roger Gagnon – Smith Estates  
Roger Gagnon Jr. – Smith Estates  
Jeff Gagnon – Smith Estates  
Bill Andrews – Resident  
Peg Franklin – Office Manager  
Stacey Richard – Financial Aide

Mr. Wolfe opened the meeting at 9:03 A.M  
Mr. Calapai gave Mrs. Franklin a breakdown of the proposed work at Bella Restaurant.

## **Correspondence:**

**08-03-06** – Correspondence from Robert Jensen regarding the sewer use charge for Historic Pascoag Grammar LLC.

**Discussion** – Mr. Jensen asked for relief on the user charge bills for the Historic Pascoag Grammar units based on the fact that the units have low income requirements and the sewer bill may be a financial burden on the owners.

**Voted** – A motion by Mr. Rabideau to receive and file and place this item on the next agenda. The motion was seconded by Mr. Auclair.

**08-03-07** – Correspondence from Roger Gagnon, owner, regarding Smith Estates located on Hill Road.

**Discussion** – Mr. Jeff Gagnon asked the Commission for a reduced rate on their assessment fee because they installed the sewer lines themselves. Mr. Rabideau asked Mr. Gagnon to put his request in writing and submit it to the Commission for their October agenda.

**Voted** – A motion by Mr. Rabideau to accept payment of the assessment of the single lot that is ready to be closed on and then to take action on the remaining lots at the next Commission meeting. The motion was seconded by Mr. Auclair.

**08-03-08** – Correspondence from Bill Andrews regarding building connections.

**Discussion** – Mr. Kane noted that Mr. Andrews must fill out the Industrial questionnaire for each building. Mr. Skerpan stated that Mr. Andrews should submit his closure plan for the old gas station where his oil company is now located.

**Voted** – A motion by Mr. Rabideau to grant the waiver to the PE requirement for Mr. Andrew's buildings on Victory Highway and that he still submit the Industrial questionnaires for each building. The motion was seconded by Mr. Auclair.

**08-03-09** – Correspondence from Jim Kender, GPM Equipment, regarding Myers grinder pump.

**Discussion** – Mr. Kender gave a presentation on the Myers grinder pumps. The Commission provided Mr. Kender with the list of Beta Comments on the grinder pumps for Granite River Village and asked him to submit a request to be on the Commission's agenda again.

**Voted** – A motion by Mr. Rabideau to receive and file and wait for correspondence from Mr. Kender asking to be placed back on the agenda. The motion was seconded by Mr. Auclair.

Mr. Skerpan reported a review of the as-builts and a field inspection had been done at Smith Estates. Mr. Skerpan stated that there were numerous deficiencies on the as-builts and also that the system itself was not up to par. Mr. Gagnon was given a copy of Mr. Skerpan's letter regarding the as-builts and field inspection. Mr. Skerpan noted that when the cleaning of the line is done that Mr. Gagnon notify the Commission so that a representative from either the Treatment Facility or Beta can be on site.

**Agenda Item** – Question of accepting the minutes of the Regular Meeting of August 14, 2007; and the question of dispensing with reading of said minutes, be now taken up.

**Voted** – A motion by Mr. Rabideau to dispense with the reading of the minutes of August 14, 2007, and accept the minutes as presented. The motion was seconded by Mr. Auclair.

**Agenda Item** – Discussion of RI DEM letter of May 25, 2007 regarding a draft industrial Wastewater Discharge Permit for Stedagio/LaGinestra.

Memo attached from John Martin, Superintendent, dated 9-4-07.

**Discussion** – Mr. Kane suggested the Commission ask for a copy of the revised Industrial Wastewater Discharge Permit Application and the approved Operations and Maintenance Manual.

**Voted** – Mr. Rabideau made a motion to send a letter to DEM stating that the Commission's response was to receive and file and to request copies of the Permit and Operations and Maintenance Manual.

**Agenda Item** – Discuss amendment to the Rules and Regulations-Article VII-Section 4-C and Section 11.

**Discussion** – The Commission scheduled the public hearing for Tuesday, October 9, 2007 at 9:00 A.M. Mr. Martin stated he would send Mr. DiSaia a copy of the amendment and notify him of the public hearing.

**Voted** – A motion by Mr. Rabideau to set a public hearing date, advertise the public hearing and schedule the amendment for adoption. The motion was seconded by Mr. Auclair.

**Agenda Item** – Discuss future engineering services

**Discussion** – There was some discussion if any changes should be made to the engineering specifications. Mr. Wolfe stated that the Commission should be aware that they are moving forward with the advertisement for engineering services and should be prepared to act on it at the next Commission meeting.

#### **Attorney's Report:**

Mr. Kane suggested that the Commission adopt a rule to make sure that when a multi-family unit is converted into a condominium that the condominium documents state if the association or the individual owners are responsible for the sewer bill and also that the association is responsible for the line going into the building and any unpaid charges will become a lien against the individual property owners.

**Voted** – A motion by Mr. Rabideau to receive the attorney's report. The motion was seconded by Mr. Auclair.

#### **Engineer's Report:**

Mr. Skerpan reported that for Contract 19B-1 the all the pipe is in the ground and the Middle School is about 98% complete. Mr. Skerpan also reported that the electrical connection for the pump station should be completed this week and the station itself should be operational by the end of the month. Mr. Skerpan stated that all of the roads except Joslin Road will be overlaid before the winter months.

**Voted-** A motion by Mr. Rabideau to approve payment application #14 in the amount of \$239,475.69. The motion was seconded by Mr. Auclair.

Mr. Bernardo noted that the contractor for 19A-1 has a trailer on the property of the police station that needs to be removed.

Mr. Skerpan reported that he has spoken with the bonding company for 19A-2 regarding the looming and seeding and he is still waiting for a response.

Mr. Skerpan asked for the status of the testing for the Glendale Groundwater Plan. Mr. Martin stated that some testing had to be redone and he would be sending the results to DEM today.

Mr. Skerpan stated that there were approximately 55 homes that are already connected in Maplehill and all of the remaining connections should be done by early October.

Mr. Skerpan reported that he had done a review for Hidden Shores and had spoken with the engineer about a few minor comments and he is now waiting for a resubmission.

Mr. Skerpan stated that a review had also been done for Oakland Village and when the drawings came in there were several changes from the approved construction plans and correspondence was issued to the applicant regarding those changes.

Mr. Skerpan also reported that he is waiting for a schedule for the installation of the grinder units at Granite River Village and also that today he received a submission for the sewer extension on Smith Road. Lastly Mr. Skerpan stated that he also has a submission for the Mapleville condos and he should have the review back to the Commission by the end of the week.

**Voted** – A motion by Mr. Rabideau to receive the Engineer's report. The motion was seconded by Mr. Auclair.

### **Superintendent's Report:**

#### **SUPERINTENDENTS REPORT**

Month of August 2007

#### 1. OPERATIONS:

A.	<u>Influent to Treatment Facility :</u>	M.G.	Date Occurred
	Average daily flow	0.6311	N/A
	Maximum daily flow	0.7100	15-Aug
	Minimum daily flow	0.5370	16-Aug
B.	<u>Biochemical Oxygen Demand :</u>	Percent removal	Average Concentration
	E.P.A./ D.E.M. requirement	> 85.0%	< 10.0 mg/l
	Facility achieved	99.1%	2.9
C.	<u>Total Suspended Solids :</u>		
	E.P.A./ D.E.M. requirement	> 85.0%	< 15.0 mg/l
	Facility achieved	98.4%	5.6
D.	<u>Total Phosphorus :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 1.00 mg/l
	Facility achieved	87.3%	0.79
E.	<u>Total Ammonia :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 8.9 mg/l
	Facility achieved	94.3%	1.8

F. Disposed Sludge :

Dry Tons disposed of	31.71
Number of loads removed	23
Average dry tons/load	1.38

2. COLLECTION SYSTEM OPERATIONS:

There was one call-in during the month at the Beach Rd. ejector station. The alarm was reset and station returned to normal operation.

Being no further action to come before the Commission, Mr. Rabideau made a motion to adjourn. The motion was seconded by Mr. Auclair.

Respectfully Submitted,

*Stacey Richard*

Stacey Richard  
Financial Aide